

**Wisconsin FFA Alumni Association, Inc.**  
**Position Description – Vice President**

The Wisconsin FFA Alumni Association Council directs the operation of the association. The Council includes an executive committee, representatives of the ten geographic sections, and FFA family representatives. The President-Elect is an executive officer of the State Alumni Council.

Selection Of Vice President

- The Vice President will be the person who was elected at the annual business meeting.
- The Vice President's term of office is one year.

Reimbursement

- \$750 at the completion of a one-year term.
- Expenses: Phone calls, copies and postage.
- All reimbursements to be approved by state council.

Responsibilities of the Vice President

- Presides over meetings in the absence of the President and President Elect.
- Serves as Awards committee chair.
  - Appoints committees of non-partial people to judge applications and/or newsletters.
  - Assists with award presentations at the state convention.
- Serves as a delegate at the National FFA Alumni Convention, when attending.
- Attends the National FFA Alumni Leader's Conference.
- Submits articles for the state alumni newsletters as requested.
- Attends sectional meetings, when possible.

Time Commitment

- Council meetings and conventions
  - State FFA Alumni Convention – February – two days
  - State Council Meetings
    - Friday eve – Saturday – March/April, September, November
    - One day – Saturday – June
- Executive and State Council committee meetings
  - Time is allocated for committee meetings Friday evenings at June and November council meetings – additional dependent on committee projects
- Spring and fall sectional meetings – attend all that are possible – time varies
- Writing contributions to state Alumni newsletter – time varies