

Wisconsin FFA Alumni Association, Inc.
Position Description – President Elect

The Wisconsin FFA Alumni Association Council directs the operation of the association. The Council includes an executive committee, representatives of the ten geographic sections, and FFA family representatives. The President-Elect is an executive officer of the State Alumni Council.

Selection Of President-Elect

- The President-Elect will be the person who was elected and served as Vice President during the previous year unless two-thirds of the delegate body at the annual meeting vote to remove the person in that position.
- The President-Elect's term of office is one year.

Reimbursement

- \$750 at the completion of a one-year term.
- Expenses: Phone calls, copies and postage.
- All reimbursements to be approved by state council.

Responsibilities of the President-Elect

- Presides at state council meetings in the absence of the president
- Participates in Executive committee meetings.
 - WLC Scholarship application judging
 - Other
- Maintains records of council meeting attendance and documents completion of other requirements of council members
 - Records council meeting attendance
 - Collects and records council members' activity reports
 - Maintains a file of sectional newsletters distributed by sectional representatives for the year
 - Maintains communications with council members on records
 - Authorizes reimbursement of sectional representatives' stipends and notifies Executive Director of stipend amounts.
- Attends spring and fall sectional meetings, when possible and coordinates with other executive committee members to ensure executive committee coverage at all sectional meetings.
- Serves as a Wisconsin delegate at the National FFA Alumni convention, when attending.
- Attends the National FFA Alumni State Leaders Conference, when possible.
- Submits articles for the Wisconsin FFA Alumni newsletter as requested.
- Serves as a member or chairs standing or ad hoc committees at the pleasure of the president.

Time Commitment

- Council meetings and conventions
 - State FFA Alumni Convention – February – two days
 - State Council Meetings
 - Friday eve – Saturday – March/April, September, November
 - One day – Saturday – June
- Executive and State Council committee meetings
 - Time is allocated for committee meetings Friday evenings at June and November council meetings – additional dependent on committee projects
- Spring and fall sectional meetings – attend all that are possible – time varies
- Writing contributions to state Alumni newsletter – time varies