

Wisconsin FFA Alumni Association, Inc.
Position Description – President

The Wisconsin FFA Alumni Association Council directs the operation of the association. The Council includes an executive committee, representatives of the ten geographic sections, and FFA family representatives. The President-Elect is an executive officer of the State Alumni Council.

Selection Of President

- The President will be the person who was elected and served as President-Elect during the previous year unless two-thirds of the delegate body at the annual meeting vote to remove the person in that position.
- The President's term of office is one year.

Reimbursement

- \$1,000 at the completion of a one-year term.
- Expenses: Phone calls, copies and postage.
- All reimbursements to be approved by state council.

Responsibilities of the President

- Presides over all meetings of the WI FFA Alumni, WI FFA Alumni Council and Executive Council.
- Schedules five regular council meetings per year, and may call additional meetings as needed.
- Calls Executive Council and/or special meetings.
- Develops council meeting agenda for approval by the Executive Committee.
- Agenda for council meetings.
- WI FFA Alumni representative for WI FFA Foundation.
- WI FFA Alumni spokesperson at FFA state convention.
- WI FFA Alumni ambassador for WAAE and FFA-related groups, meetings and conventions, when appropriate.
- Attends National FFA Alumni leadership conferences.
- Official delegate and representative for WI FFA alumni at State and National FFA Conventions.
 - WLC Scholarship application judging
 - Personally greets all WI FFA Alumni Delegates at the National FFA Alumni Convention.
 - Responsible for informing delegates of voting procedures and other pertinent business on the agenda for the National FFA Alumni Convention.
 - Responsible for delegate count and accuracy at National FFA Alumni Convention.
 - Supplies newsletter editor/executive secretary with articles for all state FFA Alumni newsletters as required.
- Writes a personal 'welcome' letter for the state convention program.
- Serves on the State Convention Executive Committee for the convention at which the President presides.
- Serves as the Finance Committee chairperson unless another chairperson is selected.
 - Sets dates and locations of finance committee meetings
 - Presents budget at the state annual meeting.
- Appoint special committees and chairpersons, as needed.
- Attend sectional meetings and local FFA Alumni events, when possible, representing WI FFA Alumni.
- Public relations for the WI FFA Alumni.
- Assist executive director with correspondence.
- Guide and direct other members of the council and the executive body for the WI FFA Alumni.

Time Commitment

- Council meetings and conventions
 - State FFA Alumni Convention – February – two days

- State Council Meetings
 - Friday eve – Saturday – March/April, September, November
 - One day – Saturday – June
- Executive and State Council committee meetings
 - Time is allocated for committee meetings Friday evenings at June and November council meetings – additional dependent on committee projects
- Spring and fall sectional meetings – attend all that are possible – time varies
- Writing contributions to state Alumni newsletter – time varies