

A Self Evaluation for your FFA Alumni Affiliate

Newsletters and Public Relations

- 3 newsletters per year
- Calendar of events
- Contact with media
- Informational to members
- List of officers and their addresses
- Sent to sectional representatives

Meetings

- Agenda published
- Efficient meeting
- Minutes are published
- Meeting time and date published
- Meet on regular schedule
- Good parliamentary procedure

Relationship with Agriculture Education Instructor

- Good communications
- Ask instructor where he/she needs help
- Are you creating more or less work?

Rosters

- Send in by March 1
- Have a designated person to do the roster

Membership

- Legion of Merit winners
- How do you welcome new members?
- How do you recognize current members for their contributions?
- Do you have a membership drive?

Awards

- Do you recognize individuals?
- Do you fill out?
 - Outstanding Affiliate
 - Outstanding Achievement
 - Newsletter Award
 - Scrapbook contest
 - Distinguished Contributor

State and National Activities

- Invite sectional rep to events
- Involved in convention planning
- Attend Sectional meetings

School Boards and Administrations

- Keep them informed
- Invite them to events
- Thank them
- Follow school policies

Finances

- Establish a budget
- Practice proper financial management procedures
- Audit
- Publish financial reports
- Taxes